

EXHIBIT A
EAGLE CREST MASTER ASSOCIATION
COLLECTION DELEGATION POLICIES FOR 2024
Adopted: November 15, 2023

These policies will apply for the collection of ECMA Dues, ECMA Utility Fees and JUEA Fees (“Assessments”) by these Sub-Associations to which collection responsibility is delegated for 2024:

- Association of Unit Owners of Eagle Crest Hotel Condominiums
- Fairway Vista Estates, Inc.
- River View Vista Estates, Inc,

Note: For 2023, ECMA will not delegate collection of Assessments to the Eagle Crest Estate Homesite Owners Association and will manage collection of Assessments from individual members of that association.

Billing Schedule: Assessments will be billed by Sub-Associations to owners quarterly with due dates of January 1, April 1, July 1 and October 1. ECMA will provide an invoice of total quarterly Assessments for each Sub-Association no later than the 10th of each month prior to the calendar quarter due date.

Payment to ECMA: Sub-Associations must pay collected Assessments to ECMA by the due dates stated above. As provided in the ECMA Policy for Dues Collection, Assessments received after the first day of each calendar quarter are considered past due. If payment of an Assessment is not received by the 15th day past the due date, a reminder notice will be mailed to the applicable Sub-Association stating that collection action will begin 30 days past the due date on delinquent individual Payer accounts. With each payment of collected Assessments to ECMA, if less than the full amount due has been collected, the Sub-Association must provide a written report of each owner/property that is in arrears. Sub-Associations must promptly pay Assessments collected after the applicable due date to avoid late fees and interest being assessed on individual Payer accounts. ECMA will notify the applicable Sub-Association in the event ECMA begins collection action on a delinquent Payer account.

Handling of Assessments: Sub-Associations are not required to deposit collected Assessments in a trust fund or separate account from its regular operating fund bank account. However, each Sub-Association is required to maintain accounting records of Assessments collected on behalf of ECMA.

Costs: In making this collection delegation, ECMA expects incremental billing and collection costs, if any, to be assumed by the Sub-Association. ECMA will not assume billing and/or collection costs incurred by a Sub-Association.

The following policies will apply for the collection of ECMA Dues, Utility Fees and JUEA Fees (“Assessments”) from timeshare associations, Vacation Resort Owners Association and WorldMark, The Club:

Billing and Payment Schedule: ECMA will invoice the timeshare associations for total ECMA Assessments due on a quarterly basis with due dates of January 1, April 1, July 1 and October 1. Payment of Assessments received by ECMA after the first day of each calendar quarter are considered past due. ECMA will not assume billing and/or collection costs incurred by either timeshare association.

Handling of Assessments: The timeshare associations are not required to deposit collected Assessments in a trust fund or separate account from its regular operating fund bank account.